

ACTIVE AND PASSIVE VOICE

COMPARE

Which is cleaner and clearer?

More specific
of words

- The hunter shot the bird.

5 words

- The bird was shot by the hunter

7 words

PRACTICE

- Exercise 1

- Sam was brought by his mother, Joan, for his first haircut. His hair was cut by the barber, and then he was given a lollipop by the receptionist. Sam was nervous when he saw the scissors so close to his head, but he was reassured by his older brother that haircuts are no big deal.

- What do you notice about this piece?
- Change it to active

- Revise to remove unnecessary words

- The front office made the decision to begin a feasibility study regarding the development of a better mousetrap.

- The front office decided to study the feasibility of developing a better mousetrap.

- Revise to remove unnecessary words

- George had gone to get coffee, but he had forgotten his money.

- George went to get coffee but forgot his money.



• Exercise 3/page 79

PRACTICE



- Revise to remove unnecessary words
- There are a number of people who can touch their noses with their tongues.
- A number of people can touch their noses with their tongues.



• Exercise 4/page 80

PRACTICE